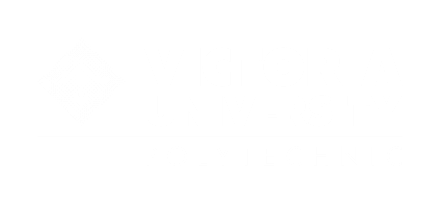
**WORKSHOP REQUEST**



|  |  |  |
| --- | --- | --- |
| **Select desired workshop (tick)** | | |
|  | **Constructing a Cover Letter & Resume (2 hours with a break)**  Did you know a Cover Letter and Resume Represents You to an employer?  A practical guide to doing both. | |
|  | **Interview Preparation (1 hour)**  Interviewing well is a skill. A guide to telling you how to best prepare for an interview. | |
|  | **Mock Interview (25 min each participant)**  Take Part in a 25 minute simulated interview for practice and some lived experience.  Feedback is provided for consideration and learning. | |
|  | **Understanding Employability Skills (1 hour)**  Understand the kind of skills that are good to develop over your career that helps in all roles for all industries. | |
|  | **Cover Letter and Resume Considerations (1 Hour) +**  **Mock Interviews (25 minutes per participant)**  Combined session | |
| **Organisation** | | Click or tap here to enter text. |
| **Contact Person** | | Click or tap here to enter text. |
| **Phone & Email** | | Click or tap here to enter text. |
| **Proposed Day & Date** | | Click or tap here to enter text. |
| **Proposed Time** | | Click or tap here to enter text. |
| **Number of Participants** | | Click or tap here to enter text. |
| **Preferred Location/Room/ Site** | | Click or tap here to enter text. |